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## AKWLP

## INTERNAL MEMORANDUM

## MEMORANDUM

TO:

AKW STARTUP HOURLY EMPLOYEES

FROM: PAT WOLFE

DATE: MAY 9, 1997

RE:

AKW Medical/Life Insurance Options — IMPORTANT Information

As you know, AKW L.P. ("AKW") makes medical and life insurance coverage available for you and your dependents. This coverage is provided as soon as you become an employee of AKW. subject to required contributions and plan provisions. However, AKW permits employees to "opt down" (cover themselves only while covering dependents under insurance provided by companies other than AKW or Kaiser Aluminum). Also, if you work for AKW and become a Kaiser retiree by September 15, 1997, you can make a one-time election to "opt out" of AKW life and medical insurance in favor of Kaiser insurance for yourself and your dependents. The purpose of this memorandum is to explain these "opt down" and Kaiser retiree "opt out" policies. Election forms are attached to this memo.

#### A. General Policy — Opting Down But No Opting Out

As a general rule (excluding situations addressed in Part B), all employees must have Joint Venture group insurance coverage on themselves. If your dependents have insurance available from a source other than AKW or Kaiser Aluminum, and if you can verify this coverage to us. you may opt down to single coverage.

Once a decision is made to opt down, it remains in effect for the calendar year unless, for example, your spouse loses their coverage. If that occurs, Employee Relations should be notified at once and AKW will immediately enroll the dependents.

### B. Kaiser Retiree Medical/Life Insurance and One-Time AKW "Opting Out" Election

If you are an eligible AKW startup (or substitute startup) employee who retires by September 15, 1997 under the Kaiser hourly pension plan, the following provisions govern your health and life insurance options for yourself and your dependents:

- (1) Opting Out of AKW Insurance in Favor of Kaiser Retiree Insurance. If you satisfy the above requirements, you will be permitted to "opt out" of AKW medical/life insurance by making an irrevocable, one-time voluntary election at the time you retire from Kaiser on or before September 15, 1997. If you exercise this option, you will be electing Kaiser retiree medical and life insurance coverage for yourself and any dependents instead of any AKW medical and life insurance coverage. You must understand this option will be permanent and irrevocable. If you elect Kaiser retiree medical and life insurance coverage, you and your dependents will not be covered at any future time by any AKW medical and life insurance.
- (2) <u>Electing AKW Insurance</u>. If your irrevocable, one-time voluntary election is to elect AKW medical and life insurance coverage for yourself and your dependents, the treatment of your medical and life insurance will depend on the following factors:
- 85 Points or Above. If you satisfy all of the requirements for contribution-free Kaiser retiree medical insurance coverage upon retirement by September 15, 1997 (i.e., you had 85 points), you and your dependents will participate in AKW's medical and life insurance plan while working at AKW. However, when you leave or retire from AKW, Kaiser rather than AKW will be responsible for providing any retiree medical and life insurance.
- Less Than 85 Points. Where you have not satisfied all of the requirements for contribution-free Kaiser retiree medical insurance coverage upon retirement by September 15, 1997 (i.e., you had less than 85 points), you and your dependents will participate in AKW's medical and life insurance plan while working at AKW and following your departure or retirement from AKW.
- Opting Down by Kaiser Retirees Who Elect AKW Insurance. If you elect AKW coverage you will not have the ability to "opt down" to single coverage based on any potential availability of dependent coverage under a Kaiser medical insurance plan. However, while covered under AKW medical insurance, you may "opt down" to single coverage for yourself pursuant to Part A above provided that you can verify coverage for dependents from a source other than Kaiser.

IMPORTANT NOTE: Any election that you make will remain permanent and irrevocable even if the benefit plans change or if different circumstances at some point result in higher or lower coverage. For example, under the present Kaiser retiree life insurance plan, the life insurance benefit at age 62 drops to \$4,500. Employee contribution rates also may vary under the terms of the various plans. When you decide to make any election, you are responsible for understanding the relevant plans and the permanent irrevocable nature of your election notwithstanding potential future changes or developments.

Appropriate election forms are attached to this memo.

# AKW L.P. ONE-TIME IRREVOCABLE ELECTION VOLUNTARILY MADE BY KAISER RETIREE/AKW STARTUP EMPLOYEES

| Corporation, and I am making this election<br>September 15, 1997. In connection with r                      | an AKW startup employee, am eligible for naintained by Kaiser Aluminum and Chemical at the time of my Kaiser retirement on or before my Kaiser retirement and my employment at AKW, I ction concerning medical and life insurance coverage for                            |
|---|---|
| (NOTE: select ONE of the follow   | ving options using an "X" AND your initials)  |
| electing Kaiser retiree medical and instead of any AKW medical and line election that is permanent and irre | e in Favor of Kaiser Retiree Insurance. I am life insurance coverage for myself and my dependents fe insurance coverage. I understand this is a one-time vocable. I understand that my dependents and I will by any AKW medical and life insurance.                       |
| (2) <u>I Elect AKW Insurance</u> I am myself and my dependents, and I un handled in the following way:      | n electing AKW medical and life insurance coverage for inderstand that my medical and life insurance will be  |
| retiree medical insurance covera<br>85 points), my dependents and I<br>while working at AKW. Howev          | all of the requirements for contribution-free Kaiser ge upon retirement by September 15, 1997 (i.e., I had will participate in AKW's medical/life insurance plan er, when I leave or retire from AKW, then Kaiser sible for providing any retiree medical/life insurance. |
| free Kaiser retiree medical insura<br>(i.e., I had <u>less than</u> 85 points), r                           | not satisfied all of the requirements for contribution-<br>ance coverage upon retirement by September 15, 1997<br>my dependents and I will participate in AKW's<br>working at AKW and following my departure or   |
| coverage I understand that I may consistent with AKW's normal "   | Based on Non-Kaiser Insurance. If I elect AKW still "opt down" to single coverage for myself opting down" policy provided that I can verify source other than Kaiser Aluminum & Chemical Corp.  |
| on a one-time basis and will remain perman<br>or if different circumstances at some point                   | ad acknowledge that the above election is being made ment and irrevocable even if the benefit plans change result in higher or lower coverage. I understand that evant plans and the permanent irrevocable nature of the changes or developments.                         |
| Date Signed   | Print Name  |
|   | Signature   |

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| One-time Irrevocable Election Voluntarily Made by Kaiser Retiree/AKW Startup Employees Page 2 |  |  |
|---|--|--|
| (NOTE: Th   | nis Page is For AKW Use only)  |  |
| Employee Name   | <b></b>  |  |
| Date Received   |  |  |
| AKW Representative  | enter en |  |